



15920 Vashon Highway SW Vashon, WA 98070

www.harborschool.org

May 6th, 2020

Dear Harbor School Community,

I am honored to assume the role of Board Chair for Harbor School. I would like to share a few notes, but first I would like to acknowledge and thank my predecessor, outgoing Harbor School Board Chair Lisa Pearson. Lisa served on the Board of Trustees for four years. Her dedication to the school and the Harbor School Community will be greatly missed. Thank you, Lisa!

These are challenging and complex times we are living in. I find myself, like so many families, uncertain about the economic future, uncertain about how I will successfully be able to see (in person), my parents again. What is the best way for my child to safely interact with her friends and when will this Pandemic end! These are challenging times where we have all been forced to monitor and adapt in order to move forward successfully in our lives.

In keeping with the theme of “Monitoring and Adapting,” I would like to assure families that the Harbor School Board of Trustees and Head of School have been working on laying the foundation for an action plan. This plan is in response to a High Consequence Infectious Disease like the Coronavirus. The goal of the plan is to help Harbor School families, students, faculty, and staff successfully, and safely navigate school starting in the Fall of 2020. I have included a flow chart which gives us an overview of the Action plan. The Harbor School Board of Trustees along with the Head of School, both Teri Rutledge and Mark McGough, have identified four key areas of focus. From those key areas of focus are the individuals or committees who are responsible for advising the Board. Over the course of these coming weeks and months we will delve deeper into this meticulous work. There are two areas that I want to specifically highlight now.

The first area is the Remote Learning Plan, the Head of School will continue to work with the faculty to develop and refine remote learning plans for the rest of this year, and next year in the event remote learning will be needed. The Head of School is working with faculty to prepare for a variety of possibilities including remote learning, in-person learning and a hybrid of the two. In response to the various learning scenarios identified by the Head of School, the Board has established a Technology Advisory Committee. This Committee is a Sub Committee of the Board and will work with the Head of School to advise the Board on what types of technology or technological upgrades the school will need for the coming school year. The Technology Advisory Committee Chair will be Harbor School Board Trustee and parent alum, Cary Bran. Cary is Senior VP for Strategic Alliances and Partnerships at Plantronics Inc.

The Harbor School is part of the Northwest Association of Independent Schools as well as Puget Sound Independent schools and is a non profit 501C



15920 Vashon Highway SW Vashon, WA 98070

www.harborschool.org

The second area I want to highlight is the Health and Safety Plan. A Sub Committee of the Board called the Health and Safety Advisory Committee has been established. This Committee will advise the Board and the Head of School on best practices, to ensure the safety of students, teachers, faculty, and families. The Health and Safety Advisory Committee will use such resources as the WA DOH, King County Health Department, OSPI, OSHA, State L&I, and CDC to provide informed and current information to the Harbor School Board of Trustees. Based upon this research, the Committee will make recommendations around PPE, Social Distancing, Cleaning and Sanitizing to the Board. James Kellogg will serve as the Health and Safety Advisory Committee's Chair. James is a Harbor School Board Trustee and parent to a Kindergartner at Carpe Diem. James is currently a paramedic for King County Medic One and holds a Degree in Public Health from Brown University. James is also a Senior Lecturer for the University of Washington.

Change takes time, but the Harbor School Board of Trustees will continue to keep the Community informed as we progress. Thank you for the support I have already received from families and I look forward to working with so many of you. I also look forward to continuing the work our dedicated group of Board Members has begun. I want to thank Mark for all the work he is doing to guide us through this new world of learning while ensuring a smooth transition for our new Head of School Teri Rutledge, who starts on July 1st, 2020.

Stay happy, healthy, and hopeful!

Tyler Benjamin
Chair, Harbor School Board of Trustees

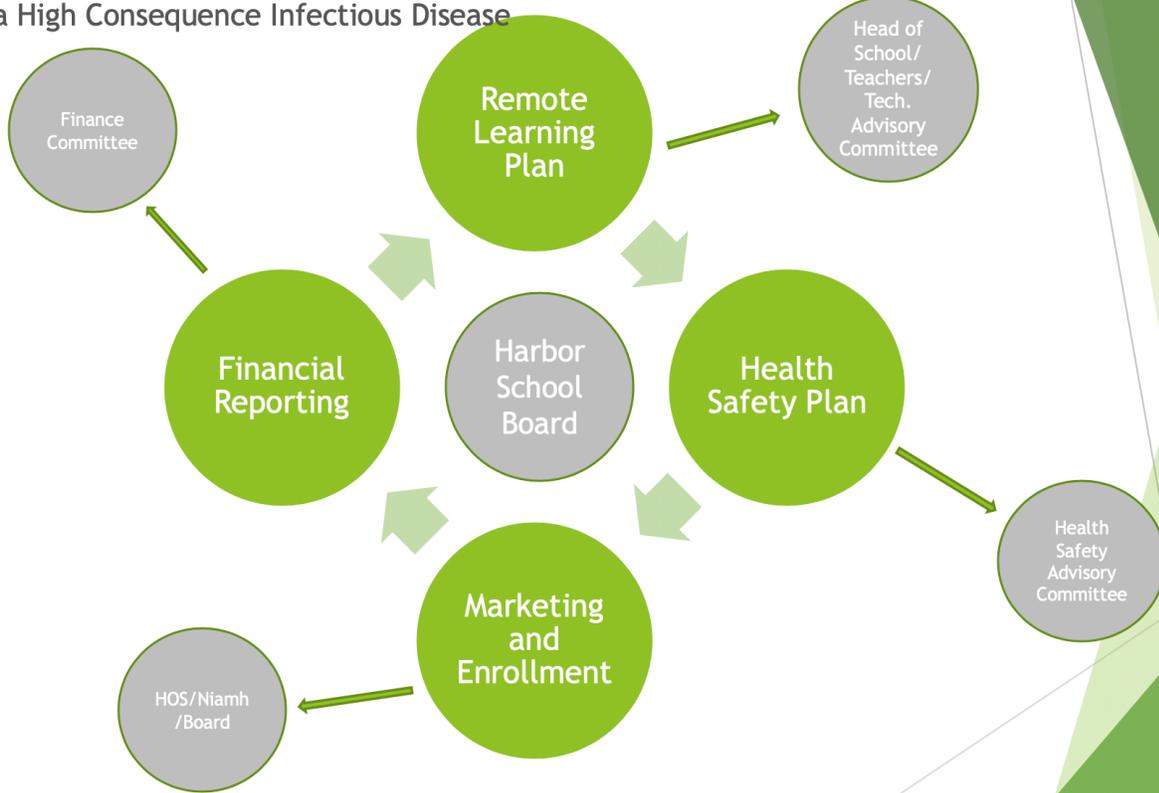
Mark McGough
Harbor School Head of School

Teri Rutledge
Incoming Harbor School Head of School



15920 Vashon Highway SW Vashon, WA 98070
www.harborschool.org

The Harbor School's Board of Trustees Action Plan in response to a High Consequence Infectious Disease



The Harbor School is part of the Northwest Association of Independent Schools as well as Puget Sound Independent schools and is a non profit 501C